Are you an ambitious purchaser and are you looking for a challenging job with a lot of independence at a creative international fast-growing company in the centre of Tilburg? Then we have a dream job for you!

# Purchaser (40 hour p/w)

We are looking for a Purchaser to expand our team. You will be responsible for the entire procurement process on behalf of a few large customers, with whom you will maintain close contact.

### The tasks include:

- The entire procurement process, from pre-calculation, requesting quotes, negotiating with suppliers in China, to placing orders, tracking orders, monitoring delivery time and quality and delivery to customers;
- Part of the sales process: contact with customers, making quotations, confirming orders, contact about delivery times, offering (new) products;
- Close cooperation with product development, sales and the branch office in China;
- · Sourcing;
- Visiting trade fairs, for example in Germany or China.

#### Your profile

You have completed at least higher professional education. Preferably you have at least 2 years of work experience in a similar position. You have an excellent command of English. You are preferably available for 40 hours a week.

## Also, you have the following skills

You are a good negotiator, good organiser and you are commercially minded. You are a doer who can move mountains. You are not easily stressed, even when you have 100 things to do at once. You are a team player and you feel at home in the heart of the organisation. Because you always have your affairs in order, you have enough authority to manage the people in your team in a collegial way.

## Our organisation

At Avec (www.avec.nl) we design and produce private label collections for leading retail chains. We were founded in 1995 and now have a workforce of more than 75.

We specialise in a few complex niches: stationery, back to school, DIY, (creative) toys and party items. With our strong product development department, we follow trends worldwide and always know how to respond to the latest fads. We are very innovative: we develop hundreds of new products every month. We relieve customers of the entire process, from concept development to delivery. With our own office and regular partners in China, we can be extremely competitive on price. That is why we have been growing so fast for so many years.

## The department

Our purchasing department employs 16 purchasers and 3 office staff led by a head of purchasing. Our purchasers are responsible for the entire purchasing and sales process of their customers. The office staff support the purchasers and work closely with them. Customers can leave everything to us. From design, production in China, certificates, social compliance, logistics, to content for the website or brochure. Customers have one fixed point of contact within our organisation: the purchaser who arranges everything for them.

#### Our culture

We are a young, fast-growing, warm company. We are ambitious and resultoriented, but always with a warm heart for each other, and of course for animals and the environment. We support various social causes, without flaunting it. We have an active staff association, which organises fun get-togethers and outings.

We steer clear of corporate policy, instead we just follow the best idea. So if you have a good plan, we'll go for it, without endless discussion! We hold as few meetings as possible, preferably no longer than two minutes.

At Avec we try to empower you. We look for your qualities and interests, and we try to adapt your position to them. We give you as much space and freedom as possible, and we support you where we can to help you with your personal development and growth. We do not believe in control and hierarchy. We trust you to make the right decisions, as long as you are happy here, and feel that this is your company too.

## Pleasant workplace

Avec's unique head office is located in Veemarktkwartier, a creative cluster in the centre of Tilburg. In our beautiful showroom we are pleased to welcome more and more customers both from the Netherlands and abroad. Of course we have a slide, daily fresh fruit, ping-pong table (a bit of skill is a plus) and a lovely roof terrace facing south.

## We offer

We offer a permanent job in a healthy company, excellent remuneration, thorough induction training, plenty of room for training and development, many freedoms and responsibilities, challenges, opportunities to grow and, above all, a place where you can be yourself.

## How to apply

Please send your written motivation with CV by mail to hr@avec.nl.

Acquisition in response to this advertisement is not appreciated.

## **Centre of Tilburg - Creativity - Nice Staff Events**

